

Downtown Business Improvement District of Missoula
Board of Trustees Meeting
Tuesday, October 17, 2023 at 3 pm at the DMP Office (218 E. Main St.) and Zoom.

All Present: Charlie Beaton, Dan Cederberg, Carma Gilligan, Karen Sippy, Ellen Buchanan, Scott Stearns, Dr. Jim McKay
Staff: Linda McCarthy, Jack Hall & Bram Moore

The meeting was called to order by President Beaton at 3:05pm.

Approval of Minutes: Cederberg moved to approve September Minutes and Sippy seconded. September Minutes were approved unanimously.

Financial Review: Hall said that we currently have \$396,000 in the bank and we are where we want to be for this time of year. BID is a little down on tax assessments but that is just a timing issue. There isn't much to report when it comes to Profit & Loss. We will see some changes with the Maintenance line. Ray Kroenke did a major clean up project at Riverfront Triangle. Hall added that there isn't much to report on with Expenses. Everything is looking pretty standard for this month. Holiday décor line has changed because we bought some LED bulbs that we will be changing out soon. We won't be buying holiday garland this year. We will have an extra \$40,000 that we need to discuss and where we should spend that. Discussion ensued on where we can spend that money. McCarthy added that we do need to spend some money on vehicle maintenance.

Downtown Clean Team & Maintenance: McCarthy stated that we have a new Clean Team supervisor, Bryce Miller. He has been in China teaching ESL and is excited to be in Missoula. They are focusing on weeding and leaf removal. The Maintenance Crew has spent a lot of time power washing the underbridge and also working on holiday décor. They put up 15-20 holiday brackets for expansion so far this year. The power washer will be put away soon. Spencer Bryant is working Wednesday through Sunday and has worked out really great. We may need to replace a truck at some point soon. McCarthy added that from the IDA conference the idea of asking property owners to audit how clean and safe our Downtown is may be something we want to do. Hall added that the power washer is pretty much winterized as there is snow in the forecast.

Downtown Policing: McCarthy said that we haven't seen the police officers in a bit. Beaton added that Officer Harden has stopped by Big Dipper to check in. McCarthy said that we are getting 7 day per week service. There hasn't been many complaints, and things are generally good.

DT Master Plan Updates: Buchanan said that there aren't a lot of updates. Most meetings are reporting on all the projects that are going on and that is taking up most the time for the meetings. There is no room to put anything else in the queue. The MDT supervisor is in town to do a tour. The consulting team for the Stewardship Tourism Plan is in town and they are going over all the survey results. We have consults in town going over the urban forest plan. The parking plan has gotten their options for their plan. Ian Ortlieb is leaving the Missoula Parking Commission and Tiffany Brander will be stepping in temporarily while they search for a permanent supervisor. The consulting team for the old library block and are meeting with adjacent property owners to go over ideas. There is also some environmental testing going on at the Federal Building site. The primary problems are lead paint, asbestos and old lighting. Buchanan added that the whole electrical system needs to be updated and replaced. The RAISE Grant has been going very fast and we should have a signed agreement by the end of the year. Mountain Line is looking at a piece of property near the VA property out near the Airport. They are also looking to rebuild their transit center Downtown but that decision depends on some things.

Partner Updates: MDF & MDA: Hall said the MDF Past and Plate dinner tours have ended. They were pretty well received with donor and potential donors. These took place at Brasserie Porte Rouge and the Depot. Brandon is transitioning into the new role as Director of Giving. The Arts and Culture grant opens January 1 and we will go for the that. The MDF is a fiscal sponsor for the Festival of the Dead on November 2. With the MDA we have the City Council and Mayoral Candidate forum this afternoon. Next week we have a holiday marketing forum. Our Screams Tours are sold out and we have added two more tours to handle demand. We are gearing up for Holiday on Higgins and Teddy Bear teas in December. We have Downtown Nite out this Thursday on October 19. We are hosting a Halloween Party that will be both a party and open house.

New Business: McCarthy said that the old KettleHouse northside building is under contract. Trapper Peak Coffee in the library will be leaving, and the library is looking for a coffee provider. The Shack has come back on the market and is looking for a service partner.

With no additional business, President Beaton adjourned at 3:56pm.